Legal Validation of Participants

REA Central Validation Service (CVS)

16 November 2026

European Commission

Presentation Outline

REA Central Validation Service

Registration of Participants

Legal validation

Legal entity appointed representative (LEAR)

Communication

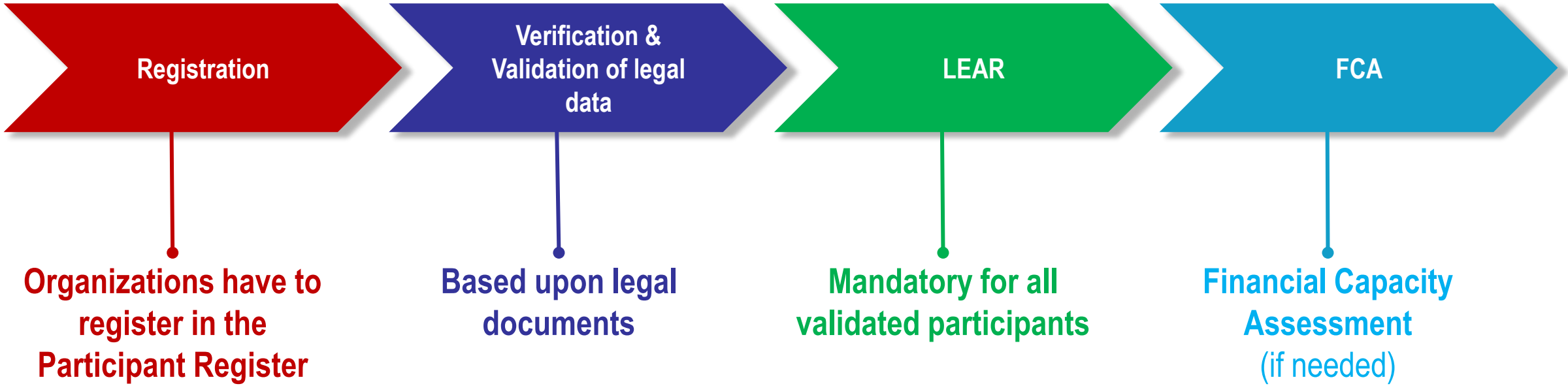
REA Central Validation Service (CVS)

- **Legal existence and legal statuses** of entities
- **Legal Entity Appointed Representatives (LEARs)**
- **Legal changes** of validated entities
- **Universal takeovers (UTROs)** of validated entities
- **Bank Account requests**
- **Financial Capacity Assessment**
- **Ownership Control Analyses** for specific programmes
- **Ex-post status verifications** (e.g. SME & MID cap status checks)



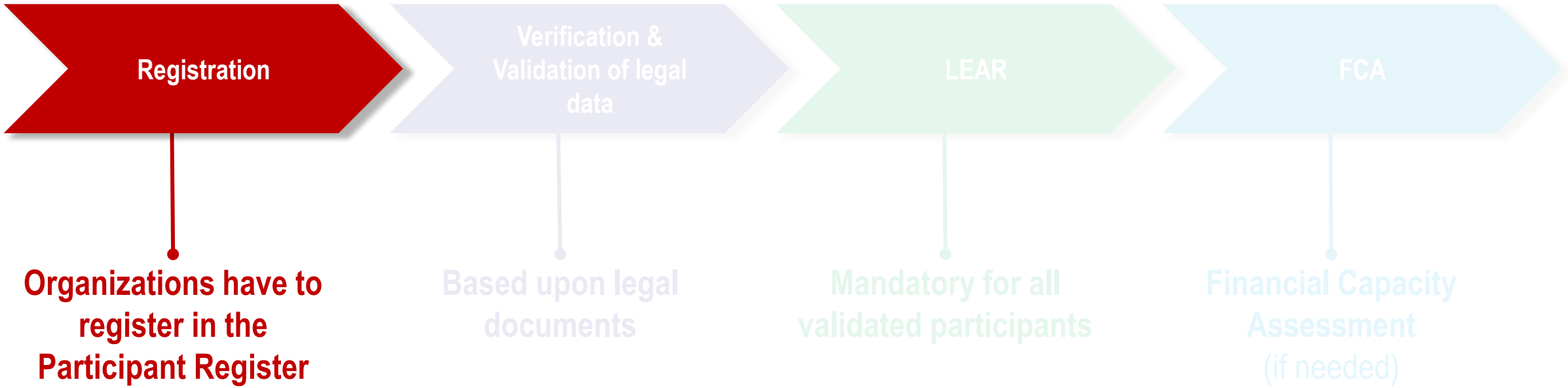
European Commission

Validation Process Overview



COMMUNICATION VIA PARTICIPANT REGISTER

Validation Process Overview

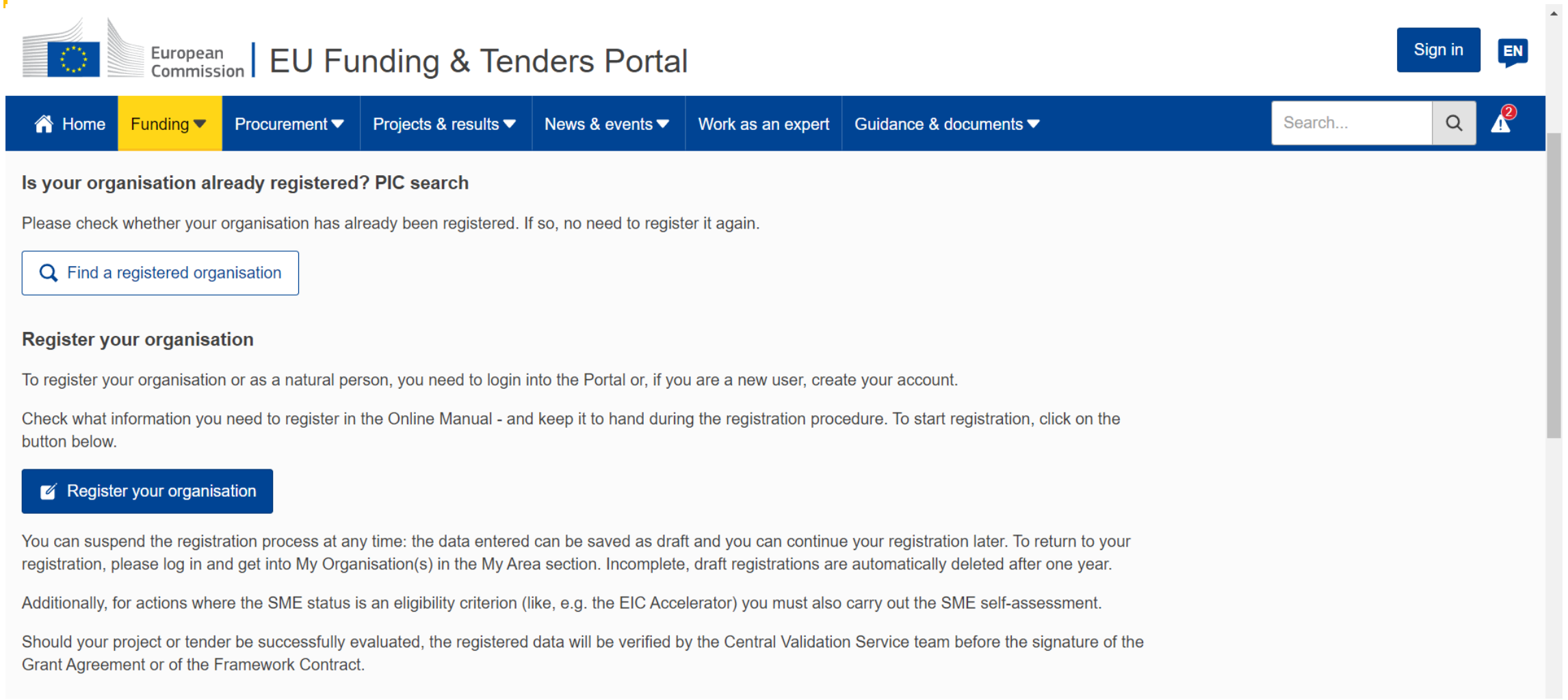


Registration of an organisation
(at proposal stage)

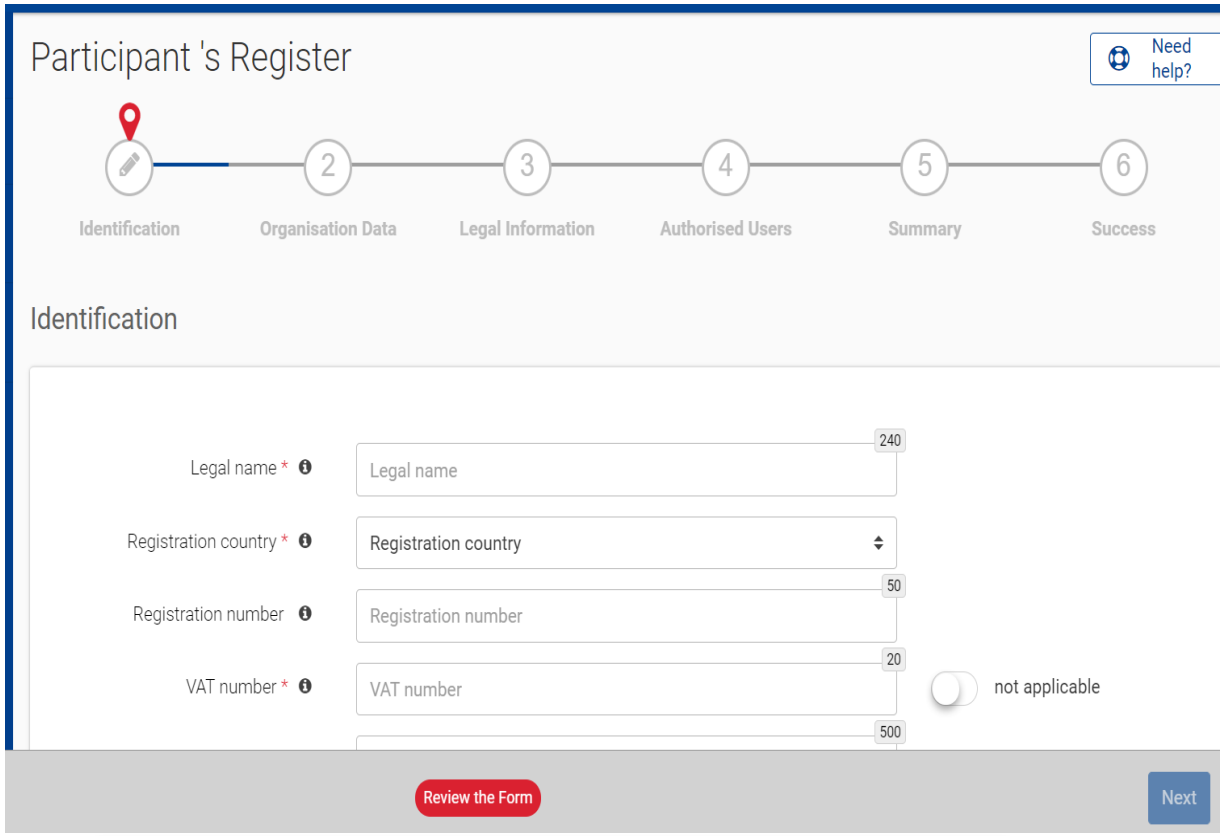


Registration | Validation & Verification of Legal Data | LEAR | FCA

Registration of an organisation
(at proposal stage)



How to register in the Participant Register



Identification

(e.g. Legal name, VAT number)

Organisation data

Legal information

Authorised users

(e.g. Name, e-mail address of the self-registrant and the back-up)

Registration completed

New Participant Identification Code (PIC) in a "declared" status

Registration | Validation & Verification of Legal Data | LEAR | FCA

Validation Process Overview



COMMUNICATION VIA PARTICIPANT REGISTER

Legal validation

- Project PROPOSALS can be submitted with a DECLARED (*NON-VALID)* PIC
- Validation of the PIC: registration data is verified by the REA Central Validation Service *before* the signature of the first grant agreement or contract
- The legal validation of a participant is *done once:* a valid PIC is *reused* for future EU-funded project participations

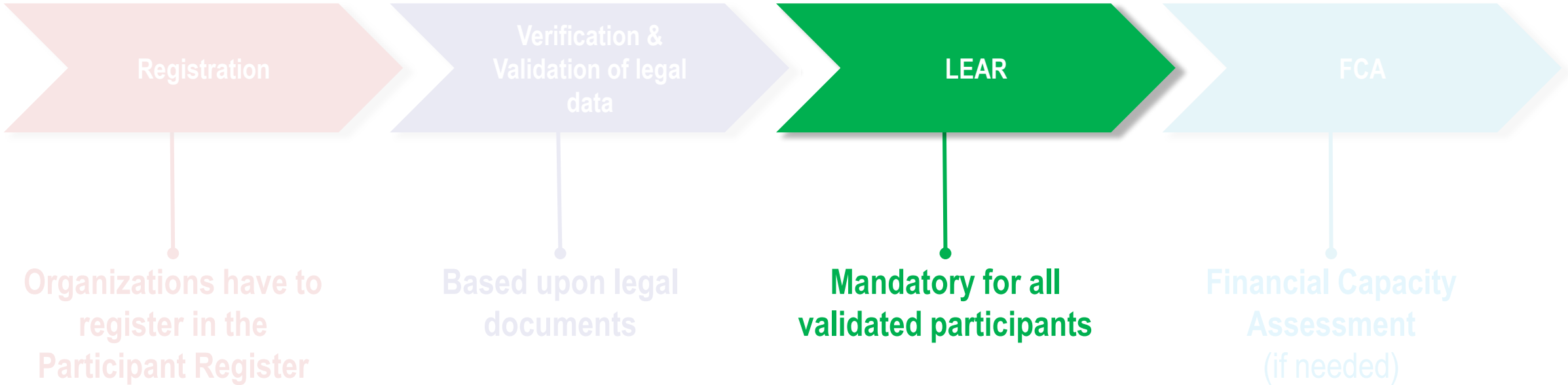
Validation is based on legal supporting documents, in accordance with the EU Financial Regulation and the Rules on Legal Entity Validation, LEAR Appointment and Financial Capacity Assessment

Legal validation documents

- ✓ **VAT extract** (< 12 months)
  - ➢ *If not registered for VAT – proof of VAT exemption*
- ✓ **Registration extract** (< 12 months) – for private law bodies
- ✓ **Law/decree/decision** – for public law bodies
- ✓ **Treaty** – for international organisations
- ✓ **Statutes** – for non-profit organisations



Validation Process Overview



COMMUNICATION VIA PARTICIPANT REGISTER

LEAR roles and duties



The *Legal Entity Appointed Representative* (LEAR):

- Notifies the EU of changes in legal data/status
- Submits legal and financial documents if required
- Manages access rights of persons in the organisation (but *not* at the project level)
- Nominates 'Account Administrators' and individuals authorised to sign:
  - ✓ Contracts/grant agreements and their amendments (Legal signatories, i.e. **LSIGN**)
  - ✓ Financial statements (Financial signatories, i.e. **FSIGN**)

LEAR appointment documents



1. LEAR appointment letter (duly signed by both the legal representative and the LEAR)

2. Official proof of identity (ID-card/passport with photo and signature) of the legal representative and the LEAR

3. Proof of empowerment of the legal representative

Scanned version *of these documents shall be uploaded in the Participant Register.*
Original of 1 *must be kept in the entity's premises.*

Communication

- All communication is **exclusively** managed through the Participant Register
- Messages are notified via e-mail to the self-registrant or to the LEAR



European Commission <EC-NO-REPLY@nomail.ec.europa.eu>
to Alberto, me

Europa / Funding & Tenders Portal notification

BG CS DA DE EL EN ES ET FI FR HR HU IE IT LT LV MT NL PL PT RO SK SL SV

Dear Participant,

We understand that you have recently submitted an application/tender via the EU Funding & Tenders Portal.

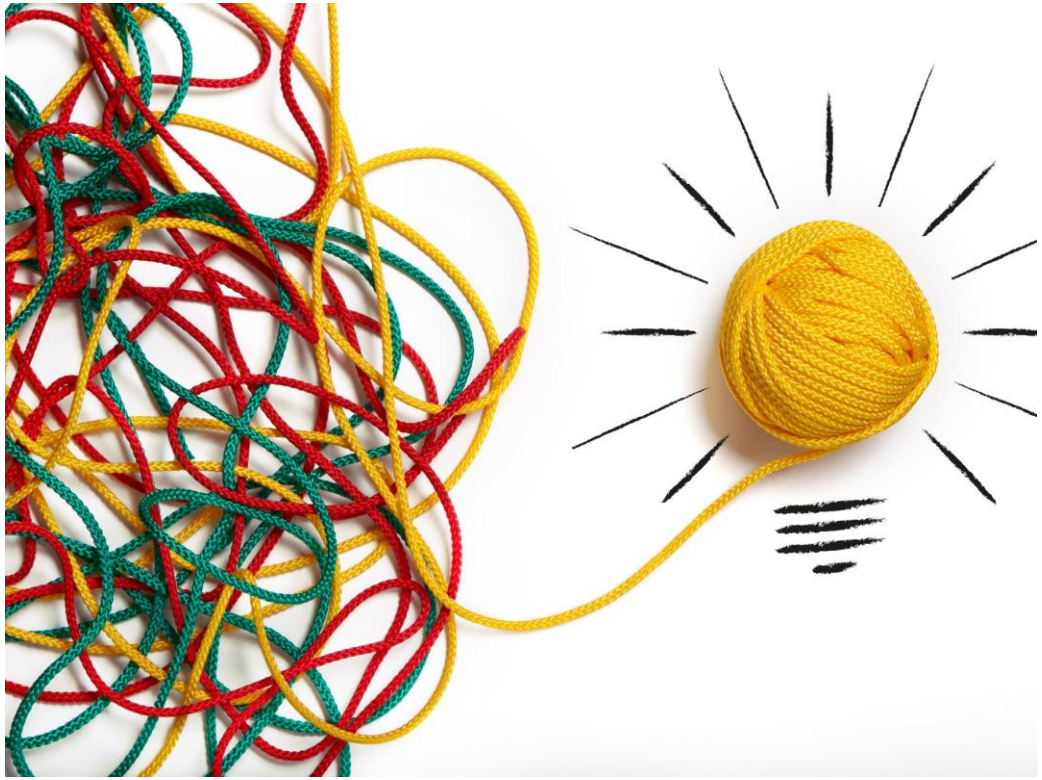
In order to continue with the selection procedure, we would need you to appoint a Legal Entity Appointed Representative (LEAR) for your organisation.

⚠ To appoint your LEAR, please follow the instructions available in the Online Manual and use the following forms (generated in the Participant Register):

1. LEAR appointment letter and Roles and Duties of LEARs — must be completed, dated and signed (handwritten blue-ink original signature) by your legal representative and the LEAR. All pages of the document must be uploaded in the Participant Register
2. Declaration of Consent the EU Funding & Tenders Portal Terms and Conditions — must be completed, dated and signed (handwritten blue-ink original signature) by your legal representative and uploaded in the Participant Register.

In addition, please submit the following supporting documents:

Access lost to declared or valid PICs



DECLARED PIC

If the self-registrant left the organisation and no one has access to a non-valid PIC – a new PIC needs to be created and REA CVS informed

VALID PIC

If the LEAR is not available anymore and there are no Account Administrators, a new LEAR needs to be appointed – *LEAR recovery procedure:*

Guidance documents

Rules on Legal validation, LEAR appointment and financial capacity assessment
https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/rules-lev-lear-fca_en.pdf

How to register in the Participant Register
Online Manual: https://webgate.ec.europa.eu/funding-tenders-opportunities/display/OM/Online+Manual

Video: Registration and validation of your organisation - Online Manual - Funding Tenders Opportunities

IT Helpdesk, RES & Support, specific FAQs on the Tenders Portal
https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/helpdesks?callType=1&programmePeriod=2021-2027

Legal notice on the Funding and Tenders Portal
https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/legalnotice

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